

**FLEURIEU REGIONAL WASTE AUTHORITY  
BOARD MEETING  
PUBLIC MINUTES  
23 SEPTEMBER 2020  
10.45am – 2.30pm  
Kangaroo Island Council  
Council Chambers**

Meeting commenced at 11.02am

**1. WELCOME**

The Chair acknowledged the traditional custodians of the land and paid respect to their elders past and present.

**2. PRESENT**

Michael Kelledy	Independent Chairperson
Peter Denholm	Kangaroo Island Council elected member
John Fernandez	Kangaroo Island Council staff member
Elizabeth Williams	Alexandrina Council staff member
Michael Scott	Alexandrina Council elected member
Brian Doman	City of Victor Harbor staff member
Tim Glazbrook	City of Victor Harbor elected member
Andy Baker	District Council of Yankalilla staff member
Alistair Christie	District Council of Yankalilla elected member

**3. APOLOGIES**

Nil

**4. IN ATTENDANCE**

**FRWA Staff**

Simon Grenfell	Executive Officer FRWA (EO)
Angela Moore	Senior Finance Officer FRWA (SFO)
Jo Field	Customer Service and Admin Support
Darren Stephens	Regional Operations Manager (from 1.21pm)

## 5. CONFIRMATION OF MINUTES

**BM20069 Moved: Elizabeth Williams**  
**Seconded: Alistair Christie**

That the Minutes of the FRWA Board meeting held on 24 June, as circulated to members, be received and confirmed as a true and correct record.

There were no matters arising.

**Carried**

## 6. DECLARATION OF CONFLICTS OF INTEREST - nil

## 7. ACTION LIST

**BM20070 Moved: Andy Baker**  
**Seconded: Tim Glazbrook**

That the Board receive the Action list for information.

**Carried**

## 8. REPORTS FOR DECISION

### 8.1 FRWA INTERNAL AUDIT COMMITTEE (IAC) MINUTES

**BM20071 Moved: Elizabeth Williams**  
**Seconded: Brian Doman**

That the minutes of the FRWA Internal Audit Committee meetings held on the 21 August 2020 and 11 September 2020 be received.

**Carried**

**8.2 Adoption of the FRWA STRATEGIC PLAN 2020-2030**

**BM20072 Moved: Peter Denholm**  
**Seconded: Andy Baker**

That the updated Fleurieu Regional Waste Authority Strategic Plan 2020-2030 as presented be approved.

**Carried**

**8.3 FRWA Annual Report 2019/20**

**BM20073 Moved: Peter Denholm**  
**Seconded: Elizabeth Williams**

That the Board approve the Fleurieu Regional Waste Authority Annual Report 2019/20 for distribution to Constituent Councils.

**Carried**

**8.4 FRWA 2019/20 Financial Statements and Audit Report**

**BM20074 Moved: Peter Denholm**  
**Seconded: Andy Baker**

1. The FRWA Board notes the General Purpose Financial Report for the year ended 30 June 2020, Nexia Edwards Marshall Audit Completion Report and FRWA June Financial Reports.
2. The FRWA Board authorises the Chairperson of the Board and the Executive Officer to sign the Certification of Financial Statements for the year ended 30 June 2020.
3. That the FRWA management be congratulated for such a wonderful achievement and a great result in such a challenging environment. The result reflects the dedication and commitment of the Administration to the goals and objectives of the Authority and its Constituent Councils.

**Carried**

## **8.5 Charter Review**

**BM20075 Moved: Peter Denholm**  
**Seconded: Alistair Christie**

1. That the Board endorse the Draft Fleurieu Regional Waste Authority Charter 2020, including alterations included by consensus at this meeting.
2. That the FRWA Independent Chairperson write to each Constituent Council Chief Executive Officer advising them of the main proposed changes to the Charter and offering a meeting, in the first instance, with the Executive Officer, to discuss presentation of the new Charter to their Council and offering to attend a Council meeting and/ or briefing at which the Charter will be considered.

**Carried**

**BM20076 Moved: Brian Doman**  
**Seconded: Elizabeth Williams**

That the meeting be adjourned for 10 minutes for lunch.

**Carried**

Meeting adjourned at 12:45pm

Meeting resumed at 1:01pm

## **8.6 July 2020 Budget Review**

**BM20077 Moved: Elizabeth Williams**  
**Seconded: Alistair Christie**

The FRWA Board notes the revised forecast for the 2020/21 financial year.

**Carried**

**8.7 July 2020 Performance Report**

**BM20078 Moved: Elizabeth Williams**  
**Seconded: Brian Doman**

The FRWA Board notes the July 2020 financial performance report

**Carried**

**8.8 Special Order Collection Service Policy**

**BM20079 Moved: Peter Denholm**  
**Seconded: Brian Doman**

The FRWA Board endorses the Special Order Collections Service Policy as attached.

The FRWA Board endorses a fee of \$30.00 for a special order collection and \$10 for any additional bin collection.

**Carried**

Elizabeth Williams called a division

The decision of the Board was set aside.

Those voting in the affirmative

Brian Doman, Tim Glazbrook, Michael Scott, Peter Denholm, Alistair Christie and Andy Baker

Those voting in the negative

Elizabeth Williams

**Carried**

Darren Stephens & John Fernandez entered the room at 1.21pm

### **8.9 Caravan Park Waste Collection Policy**

**BM20080 Moved: Peter Denholm**  
**Seconded: Andy Baker**

The FRWA Board endorses the Caravan Park Waste Collection Policy as attached.

The FRWA Board endorse the fee structure for Caravan Park Waste Collections as attached to this report.

**Carried**

Elizabeth Williams called a division

The decision of the Board was set aside.

Those voting in the affirmative

John Fernandez, Brian Doman, Tim Glazbrook, Michael Scott, Peter Denholm, Alistair Christie and Andy Baker

Those voting in the negative

Elizabeth Williams

**Carried**

### **8.10 Summer Recycling Collections Pilot**

**BM20081 Moved: Elizabeth Williams**  
**Seconded: John Fernandez**

The FRWA Board endorses the Summer Recycling Collections Pilot for implementation.

**Carried**

### **8.11 Mount Compass Kitchen Caddy Rollout**

**BM20082 Moved: Peter Denholm**  
**Seconded: Andy Baker**

The FRWA Board endorses the Mount Compass FOGO Project for implementation.

**Carried**

**8.12 Application FRWA Common Seal - Loan Documentation**

**BM20083 Moved: Alistair**  
**Seconded: Peter**

The FRWA Board grant approval for two Board members to sign the Local Government Finance Authority 3 year, reduced variable rate loan facility agreement and attach the FRWA Common Seal to the document.

**Carried**

**8.13 Public Interest Disclosure Policy and Procedure**

**BM20084 Moved: Alistair**  
**Seconded: Peter**

The Fleurieu Regional Waste Authority Board approves the adoption of the Public Interest Disclosure Policy and Procedure.

**Carried**

**9. CONFIDENTIAL ITEMS**

Nil

**10. REPORTS FOR INFORMATION**

**10.1 EXECUTIVE OFFICER REPORT**

**BM20085 Moved: Elizabeth Williams**  
**Seconded: Brian Doman**

The Board notes the report

**Carried**

**11. OTHER MATTERS**

**12 NEXT MEETING: 21 October 2020, Alexandrina Council Office**

Meeting closed 2.17pm

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Date approved:

Michael Kelledy

Independent Chairperson - Fleurieu Regional Waste Authority